

**NOTICE TO OFFERORS**  
**RFP D23-082**

REQUEST FOR PROPOSALS (RFP) to Provide Palm Pruning and Maintenance Services to Various Hawaii State Department of Education Schools and Offices on Oahu, Honolulu and Windward Districts in accordance with RFP D23-082 will be received through the State of Hawaii eProcurement System (HlePRO) at <https://hiepro.ehawaii.gov> until **4:30 p.m., Hawaii Standard Time (HST) on May 9, 2023**, or as amended. Proposals received after the established time and date shall not be accepted.

Interested Offerors are invited to participate in a Pre-Proposal Conference to be held on April 14, 2023 at 10:00 a.m. (HST) via Google Meet video conferencing. Attendance shall be voluntary but interested Offerors are encouraged to participate to gain an understanding of the breadth and scope of work involved under this RFP.

Proposals shall be completed in accordance with the solicitation instructions and addenda, if any. Inquiries regarding HlePRO may be directed to the Hawaii State Department of Education Procurement and Contracts Branch (PCB) at 808-675-0130. Inquiries regarding the solicitation may be directed to the Procurement and Contracts Support Specialist listed in the solicitation.

The Hawaii State Department of Education is utilizing the HlePRO to solicit proposals for this good and/or service electronically. Offerors interested in responding to this electronic solicitation must be registered on HlePRO. Registration is free. To register, visit the following link:

[https://hiepro.ehawaii.gov/videos/video/vendor\\_registration.html](https://hiepro.ehawaii.gov/videos/video/vendor_registration.html).

Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

Offerors are required to submit their proposal electronically through HlePRO.

Keith T. Hayashi  
SUPERINTENDENT

Procurement Notice Posted: April 5, 2023